

ST ARVANS MEMORIAL HALL: CONDITIONS OF HIRE

The normal hours of operation are 8.00am to 23.30pm

1. At their discretion, the Management Committee may seek for applications for the hire of the hall to be made in writing to a member of the Management Committee. The person by whom this application is signed must be aged over 18 years and shall be considered the hirer. Where a promoting organisation is named above that organisation also shall be considered the hirer and shall be jointly and severally liable hereon with the person who signs the form.
2. At their discretion, the Management Committee may seek for a deposit to be paid at the time of hiring, together with the hire charge. The deposit will be refunded after the relevant event subject to any deduction made by the Management Committee in respect of damages for breach of any of these conditions and (without prejudice to the generality of the foregoing) not only in respect of any cleaning charges but also in respect of lighting and / or electrical appliances left on, water taps not turned off and doors and / or windows left insecure, thereby leaving the premises vulnerable.
3. No excisable liquor shall be sold or supplied unless an Occasional Licence or Permission for the hall shall be in force at such time and the hirer shall produce such Licence to a member of the Management Committee before such hiring.
4. All the conditions attached to the Public Entertainments Licence for the hall shall be duly observed. A copy of such Licence may be seen on application to a member of the Management Committee and the hirer shall be deemed to have had notice of all such conditions.
5. The hire of the hall does not entitle the hirer to use or enter the premises at any time other than the specific hours for which the hall is hired unless prior arrangements have been made with a member of the Management Committee.
6. At all times during the hire period at least one responsible adult aged over 25 years must be present to ensure that good order is maintained.
7. The hirer shall not sub-let the hall or any part thereof.
8. The hirer is responsible for all damage to the hall and any adjacent premises and to any property in the hall and such adjacent premises occurring during the period of hiring or while persons are entering or leaving the hall pursuant to the hire, however and by whomsoever caused.
9. The Management Committee shall not be responsible for any loss of or damage to any property arising out of the hiring nor for any loss damage or injury which may be incurred by or be done or happen to any person or persons resorting to the hall during the hiring arising from any cause whatsoever or for any loss due to any breakdown of machinery failure of supply of electricity leakage of water fire government restriction or act of God which may cause the hall to be temporarily closed or the hiring to be interrupted or cancelled and the hirer shall indemnify the owner against any claim which may arise out of the hiring or which may be made by any person resorting to the hall during the hiring in respect of any such loss damage or injury.
10. The right of entry to the hall is reserved to a member of the Management Committee and any other agent of the Management Committee and any police officer at any time during the hiring.
11. The hirer shall be responsible that good order is kept in the hall during the hiring and the Management Committee may, if they think fit, charge the hirer for any extra expense they may incur for engaging police constables to preserve order prior to, during or after any entertainment or meeting in the hall.
12. The Management Committee reserve the right to put a stop to any entertainment or meeting not properly conducted, with specific reference to excessive noise affecting neighbours..
13. No screws, pins or other like objects shall be driven into any part of the hall nor shall any placards or other articles be fixed with blue-tack thereto without the prior consent of the Management Committee.
14. The hirer shall at the expiration of the period of the hiring leave the hall in a clean and orderly state. Furniture should be distributed between the rooms in accord with the note to be found on the notice board in the rear hall. All rubbish must be removed from the site.
15. Property of the hirer and the hirer's agents must be removed on the expiration of the period of hiring or fees may be charged for each day or part thereof until the same is removed. The Management Committee accepts no responsibility for any property left on the premises after the hiring. In the case of bazaars, jumble sales and any other occasion when property is brought into the premises for sale all property remaining unsold at the termination of the hiring will be considered to be the property of hirer for the purpose of this condition.
16. No flags, emblems or other decorations shall be displayed outside any part of the hall without the previous consent of a member of the Management Committee.
17. The hirer shall remove any flag, emblem or other decoration displayed inside the hall if in the opinion of a member of the Management Committee it shall be unseemly or expose the hall to any undue risk of fire or in the opinion of the Management Committee is likely to lead to disturbance or breach of the peace.
18. No exits may be blocked, chairs or obstructions placed in corridors or fire appliances removed or tampered with.
19. No additional lights or extension from existing light fittings or additional heating appliances shall be used without the previous consent of the Management Committee.
20. The Management Committee operates a 'No Smoking' policy within the hall that must be observed at all times.
21. The seating and dancing capacity of the hall is as stated in the Public Entertainments Licence and is the maximum allowed by the Local Authority and the hirer undertakes that these limits will not be exceeded.